



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON TUESDAY 17th NOVEMBER 2020 AT 7.30 PM

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Richard Myers, Alex Barter, Rolf van Apeldoorn, Jane Rogers, Bill Bendyshe-Brown (County), Tracey Martin (Clerk),

One Member of the Public

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr McPherson welcomed all to the meeting.

Cllr Walker offered his apologies as unable to log in via telephone or web.

2. MINUTES OF MEETINGS HELD 20TH OCTOBER 2020

Approved by all Councillors.

3. DECLARATIONS OF INTEREST

None declared

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

- a. The Parish Council thanked Jane van Apeldoorn for her work on the flower boxes.
- b. Discussions were had on the cleaning of the gates; Princes Risborough Town Council have been asked to clean the gates then the Parish Council will review whether they need painting.
- c. Cllr Bendyshe-Brown thanked Cllr van Apeldoorn on the Remembrance Day organisation.

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

- a. Cllr Bendyshe-Brown reported on the planned A4129 closures and stated that he had worked with the permit issuers to reduce the hours that the traffic lights will be operational however, there will be 24/7 traffic control in place.
- b. Discussions were had on the new VAS planned for Bar Lane which will be 50% match funded by the community boards. Cllr Myers to contact Westcotec to confirm whether the VAS has to be installed in the 30mph zone or whether it can be installed prior to entering the 30pmh zone. **Action: Cllr Myers**
- c. Cllr Bendyshe-Brown reported on the HWRC CIC meeting which took place on the 16th November 2020 with feedback stating that the meeting went well. The planning application should be heard on the 17th December if it isn't then the CIC will be going to appeal.
- d. Cllr Bendyshe-Brown reported that the police attempted to carry out speed checks on Chestnut Way however, as there was a large funeral in the area it was not possible to carry it out. The Police did liaise with local residents who raised their concerns with the speed of traffic. The Police will return on another day to carry out speed checks.
- e. Discussions were had on fly-tipping which has been reported through FixmyStreet. Cllr Bendyshe-Brown stated if there are any issues with getting fly-tipping removed to contact him.

6. UPDATE ON WEB COMPLIANCE AND EMAIL FRAMEWORK

- a. Cllr Barter reported all Councillors now have Parish Council email addresses.
- b. There are still some updates needed to the website including history, photos and issues with the planning applications. Cllr Barter to contact a member of the public who has written a book about Longwick who may be able to help with the history. **Action: Cllr Barter**



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- c. It was confirmed that Globalize have agreed a refund of £73.75 and no further payments will be taken from Fasthosts.
- d. Cllr McPherson thanked Cllr Barter and Cllr Myers on their work on this project.

7. TO RECEIVE AN UPDATE ON TRAFFIC CALMING PROJECT

- a. Cllr McPherson reported that a walk around the village had taken place with the Transport Consultant. Unfortunately, due to Covid restrictions a meeting is not possible with residents however, the consultation is going to be conducted via email initially with local groups i.e. W.I, Scouts, Village Hall, Neighbourhood Watch. LOG's to be added to this list. **Action: Cllr McPherson**
Following the initial consultation with local groups consultation with residents will take place after Christmas.

8. KISSING GATES FOR LONGWICK

- a. Cllr Richards reported that there are just three gates left to complete and no new requests had been received.

9. PLANNING PERMISSION FOR NEW NOTICEBOARD

- a. Discussions were had on the proposed new location of the new noticeboard – corner of Walker's Road by The Elms. Clerk to liaise with Buckinghamshire Council. **Action: Clerk**

10. TO CONSIDER THE ADDITIONAL BINS REQUIRED FOR THE PARK

- a. Discussions were had on the previously circulated quotes for bins. It was agreed to purchase 3 x Elipsa bins in black at a cost of £130 + vat per bin. **Action: Clerk**
Locations to be agreed.

11. TO CONSIDER REPLACING BENCHES IN THE PARK

- a. All Councillors were in agreement that the benches need replacing however, as they are memorial benches with either a plaque on or engraving it was agreed to attempt to make contact with the families in the first instance. Cllr Myers to circulate photos and the Clerk to try to make contact with the families **Action: Cllr Myers / Clerk**

12. TO REVIEW QUOTES FOR REPAIRS TO THE ROOF / FASCIA BOARDS ON THE GARAGE

- a. Discussions were had on the previously circulated quotes. There was some concern that one of the quotes was considerably cheaper. All councillors were in agreement that the Clerk will confirm that the quote from LPB Builders includes supplying materials and if so then to proceed with the quote at a cost of £516 + vat. If the quote does not include all the materials then the work will be given to the second cheapest quote Ben Morgan. **Action: Clerk**

13. PLAYING FIELD SHELTER – TO DISCUSS AND CONSIDER CCTV

- a. Cllr McPherson reported that she has a meeting on the 18th November onsite to discuss CCTV options.

14. TO DISCUSS AND CONSIDER QUOTES FOLLOWING THE ANNUAL RoSPA

- a. Work had been previously carried out by Caloo on the cable runway however, a problem was picked up on the report. Clerk to liaise with Caloo **Action: Clerk**
- b. Repairs to joints on Bendcrete equipment: The Clerk reported that Caloo had stated they would not be able to provide a quote as the equipment is not theirs however, Cllr Myers reported that they had previously done work on the equipment. Cllr Myers to share the quote with the Clerk for her to liaise with Caloo. **Action: Cllr Myers / Clerk**

15. TO CONSIDER OPTIONS FOR SUPPORTING LOCAL FOODBANK



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- a. Discussions took place on how and if the Parish Council could support local children. All Councillors were in agreement that this initiative is something Buckinghamshire Council should be supporting.
- b. Cllr McPherson stated she had been contacted by Bledlow-cum-Saunderton Parish Council who are asking residents to donate laptops, reconditioning them and then donating them to Bledlow Ridge school. Cllr McPherson asked Councillors if this would be something Longwick Parish Council would be interested in participating in. All Councillors were in agreement that it was an excellent initiative. Cllr McPherson to liaise with Bledlow-cum-Saunderton Parish Council and will report back.

Action: Cllr McPherson

16. TO CONSIDER NEW SIGNAGE FOR THE PARK (PICK UP AFTER YOUR DOG)

- a. Discussions were had on the previously circulated sign from Cllr van Apeldoorn. Some amendments to the poster are required including the fine and also the contact details for reporting need to be checked. As the quote was for supply only Cllr van Apeldoorn to approach Robinsons for a quote to supply and fit.

Action: Cllr van Apeldoorn

17. DEBIT CARD PROVISION

- a. Clerk reported that Lloyds were not opening new accounts due to the pandemic. It was agreed to look at alternatives such as a Post Office top up card.

Action: Clerk

18. TO RECEIVE AN UPDATE ON THE PROGRESS OF SETTING UP ONLINE BANKING

- a. Clerk reported that this has now been set up and will be used this month to pay invoices.

19. PLANNING

The following new applications were reviewed and discussed:

20/07718/FUL: Old Oaks, HP27 9SW: No comment

20/07621/CTREE: Bank Farm, HP17 9UD: No comment

20/07950/FUL: Tifnams, HP27 9RJ: Clerk to contact planning as no documents are listed on the application.

Action: Clerk

The following applications status has changed:

19/08093/FUL: OS PARCEL 6576, Walnut Tree Lane: Application withdrawn

Cllr Myers reported that application 20/07220/FUL – Pinegrove had been permitted.

20. FINANCE

The following accounts for payment were reviewed for October and **approved**:

Date	Cheque	Activity	Payee	Net	VAT	Gross	Comment
Nov		Admin	DCK Accounting Solutions	220.00	44.00	264.00	Accting Services 2nd Quarter Jul-Sep 20,
Nov		CIL	Kevin Wharton	640.00		640.00	Supply and Fit 2 x Kissing Gates
Nov		CIL	Kevin Wharton	496.00		496.00	Supply & Fit wooden field gate and posts
Nov		Salary	HMRC	142.60		142.60	Tax Oct 2020
Nov		Salary	Tracey Martin	554.00		554.00	Sept back pay and October Salary
Nov		Admin	DCK Accounting Solutions	51.50	10.30	61.80	Payroll Oct 2020 Setting up TM
Nov		CIL	Kevin Wharton	317.00		317.00	Inv. 4310: footpath 6 - accessories & fit
Nov		Admin	Tracey Martin	70.53	2.69	73.22	Fasthosts, GiffGaff, Electricity
Nov	s/o	Inspection	K Dobson	16.00		16.00	October Playground Risk Assessment
Nov		CIL	Kevin Wharton	940.00		940.00	Supply & Fit 3 Kissing Gates - Inv 4321
Nov		Bin Collections	TBS Hygiene	165.00	33.00	198.00	Bin Emptying July 2020
Nov		CIL	MJW Fencing Limited	5,000.00	1,000.00	6,000.00	Parish Council/ Longwick C of E School Perim
Nov		Maintenance	Mrs J M van Apeldoorn	62.00		62.00	Flowers for four boxes at Longwick Gates
Nov		Admin	Val McPherson	192.00		192.00	Expenses-Newsletter, Admin calls
Total				8,866.63	1,089.99	9,956.62	

21. TO CONSIDER AND IF THOUGHT FIT TO ADOPT GPC

- a. Discussions were had and it was resolved for the Parish Council to adopt GPC.



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22. TO CONSIDER AND APPROVE FOR THE CLERKS SALARY TO BE INCREASED BY ONE SCALE FOLLOWING SUCCESSFUL COMPLETION OF CiLCA

- a. All Councillors were in agreement.

23. APPOINTMENT OF TRUSTEE FOR PAROCHIAL CHARITIES

- a. Following the advert in the newsletter for a Trustee for Princes Risborough Parochial Charities an application was received from Caroline Elderfield. Cllr Rogers proposed the appointment and Cllr van Appeldoorn seconded and the Parish Council resolved to appoint Caroline Elderfield. Clerk to inform the applicant. **Action: Clerk**

24. TO RATIFY THE REMEMBRANCE DAY RISK ASSESSMENT

- a. The Parish Council ratified the Risk Assessment which had been approved by email.

25. TO DISCUSS ANY RESPONSES TO CORRESPONDENCE

- a. Cllr McPherson reported that she had been contacted by a resident who is arranging litter picking in the parish. Cllr McPherson asked if a thank you could be included in the next newsletter. Discussions took place and it was agreed that Cllr McPherson should liaise with the resident to ensure that they have a sufficient risk assessment in place.
 - i. **Action: Cllr McPherson**
- b. Ilmer Village Green – Parking on the green. It was confirmed that the Parish Council own the green following a hearing by the Commons Commissioner on 27th Nov 1973 and in the absence of any claim to ownership it was agreed that the land known as Ilmer Green shall be registered in the name of Longwick-cum-Ilmer Parish Council. Clerk to liaise with the resident who made contact regarding parking and inform them that no parking is allowed on the green due to the damage it will cause to the grass. **Action: Clerk**
- c. Cllr Barter stated that details of land and buildings that the Parish Council owns is required for the website. Clerk to investigate. **Action: Clerk**
- d. Benches chained to fencing on Longwick Playing Field: Clerk has been liaising with the Village Hall who have chained benches to the railings. Discussions were had and it was questioned who actually owns the benches. It was agreed to respond to the Village Hall that if they would like the benches for them to move onto their property or if they do not want to hand to the Parish Council so we can locate them somewhere more suitable. Clerk reported that the Village hall has a meeting on the 1st December so will await to hear from the trustees.

26. RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

No meetings have been attended.

27. AGENDA ITEMS FOR THE NEXT MEETING:

Cllr van Apeldoorn raised Maccebee Kennels and the Environmental Health officer from Buckinghamshire Council who had been in the village testing noise levels. It was agreed that this was not a matter for the Parish Council and for Cllr van Apeldoorn to liaise with Cllr Bendyshe-Brown.

28. NEXT MEETING [VIRTUAL]

7.30pm 15th December 2020

There being no further business the meeting closed at 9.40pm

Chair..... Date.....